Dear Parents,

Welcome back as we commence the 2016 school year, I hope that all families enjoyed a wonderful holiday period. One of the very best aspects of working in a primary school is watching the students enjoy their first day of the year. The joy, laughs, wonder, nerves, social connections, excitement and fun they have is a pleasure to experience. Congratulations to our Foundation (prep) students who have started their year so well, it is great to have them as part of our school. As a staff we fully appreciate the privilege and responsibility you have bestowed upon us to care for your children. It is something that we take very seriously and we look forward to working in partnership with you as strong, effective lines of communication between home and school are essential, please feel welcome to make an appointment with your child’s teacher or school leadership at any time should you have any issues or concerns. Our Family Learning Conversations (Parent Teacher Interviews) will take place on Monday the 22nd and Tuesday the 23rd of February. Booking will be online and open tomorrow at 9.00am. Further information is contained within this newsletter.

Whilst on the topic of communication it is most important that the school has up to date contact information. Please return all relevant beginning of year forms and inform the school if your phone number or circumstances have changed. If at any stage there are difficult circumstances within your family please contact the school, we have many ways that we can support you and your children. We will also put structures in place at school to assist your child throughout the difficult period. Mrs Kathryn Pepper is the new Student Support Coordinator and she can be contacted at school on Monday, Tuesday, Wednesday and Friday.

Thanks to Kathryn Pepper and the Parents and Friends Committee for organising the pancakes for Shrove Tuesday next week. We will be celebrating a Whole School Ash Wednesday Mass here in the hall next Wednesday at 9.00am. Parents are most welcome to attend. Thanks to Father Brendan and Kathryn for their organisation of the Mass.

Liz Jones (Deputy Principal) sent a 2016 information letter home to all families during the testing days. Please take the time to read this letter as it gives you very valuable information about the 2016 school learning intentions, structures, class blogs, events, Sacramental information, privacy collection and professional development. If you did not receive a copy of this letter please contact the Office.

One aspect Liz stressed within this letter is that learning commences at 8.45am. Your child needs to be at school by 8.40am to have enough time to be organised and ready for the day. If your child arrives after 8.45am they may also find that their class has already moved to another location for their specialist lesson. Please do not have your child here before 8.30am as teachers are not on duty.
It is with pleasure that we can announce the appointments onto the staff of Ms Rita Zaia (Education Support Officer) and Mr Christopher Meeking (Library Technician). They are both excited to be joining Trinity and I am sure that they will be made to feel welcome by the staff. Library borrowing for the students will commence next week.

The recent rain has really helped the growth on our oval. Once we have an acceptable level of grass cover the students will be able to again use it, hopefully this is not too far away.

I remind parents about patience in the carpark, with a school our size it is inevitable that there will be congestion. For the safety of our students we ask that you please abide by the rules and be courteous towards others. The Police have been patrolling the street so be cautious of your speed on Oak Grove Drive.

Please be aware that we have a No Hat No Play policy during 1st and 4th terms. Children need to be bringing a hat to school every day.

Parents would be aware through the media that many Victorian schools have received bomb threats over the last few days. Luckily, up until this point, we have not received any such calls. We do, however, want to be prepared should such a situation occur. Tomorrow we will be having a practice evacuation procedure at 12.00pm so that all of our new students are aware of what to do should we have to enact such measures. I encourage all families to download the Trinity app because in the event of an emergency situation it would be the quickest and most effective way we could get information out to parents. We have included a page within this newsletter with instructions as to how get the app.

Please keep the afternoon / evening of Thursday February the 18th free as we will be having a beginning of the year welcoming picnic. A note will be sent home next week to all families with further details.

Regards,

Simon Dell'Oro
Principal
RELIGIOUS EDUCATION NEWS
Welcome back to an exciting 2016!

Year of Mercy
Pope Francis has declared 2016 to be a Jubilee Year of Mercy. The Year of Mercy is an invitation to everyone to “open wide” the doors of their hearts to forgive others and work against social exclusion. It is an invitation to love, kindness, and unbounded generosity.

“For I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me, I was naked and you gave me clothing, I was sick and you took care of me, I was in prison and you visited me. … Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me.”

MATTHEW 25:35-36, 40

The official website for the Year of Mercy is
http://www.im.va/content/gdm/en.html

Next week there are a few important events to remember.

Tuesday 9th February - Shrove Tuesday – Letters went home on Monday outlining the shared morning tea of pancakes to celebrate Shrove Tuesday. Please ensure they are back by this Friday so we can order what is needed.

Wednesday 10th February – Ash Wednesday Mass – We warmly invite all families to join us in the hall to celebrate Ash Wednesday and the beginning of Lent at 9am.

Thursday 11th February – First Reconciliation Enrolment Night – Our Lady Help of Christians Parish at 7:15pm for a 7:30pm start. This is the only enrolment night for the year and must be attended by parents if they wish for their child to receive this sacrament this year.

Kathryn Pepper
Religious Education / Student Welfare

UNIFORM REMINDER
All students should now be wearing their summer uniform.
This includes the school hat. A full list of the uniform for all students is available on our website at www.trinitynarre.catholic.edu.au
TRINITY PRIMARY SCHOOL APP
NEVER MISS ALERTS AND IMPORTANT MESSAGES!!!!!
INSTALL THE FREE Skoolbag App on your phone.

Do you have a smart phone, either iPhone or Android?
Well, Trinity has its own Skoolbag App to help us communicate more effectively with our families and friends. To take advantage of this excellent communication tool, all you have to do is install our “Trinity Catholic Primary School” App on your phone. It is easy and free to install it, just search for our school name, “Trinity Catholic Primary School”, in either the Apple App Store or Google Play Store then click the install button and it will download.
Dear Parents,

The beginning of the year Family Learning Conversations will be held on:
~ Monday 22nd February from 3.30 – 8.00 pm
~ Tuesday 23rd February from 3.30 – 6.00 pm

The Family Learning Conversations will take place in the open areas of the Allen, Marian and Joyce Buildings. The purpose of these interviews is to acquaint yourself with your child’s teacher and share relevant information about your child. Teachers will share your child’s Maths and Literacy testing data from the testing interview your child attended on either Thursday 28th January or Friday 29th January. Students will share their learning goals from the Learning to Learn focus and will take you on a tour of their learning spaces.

- Bookings will open on Thursday 4th February at 9am.

Go to
www.schoolinterviews.com.au

and enter our school code. Then follow the 3 simple steps.

1. Enter your details
2. Choose teachers
3. Choose times

When you click finish, your interview timetable will be emailed to you automatically. If something comes up you can return to
www.schoolinterviews.com.au and change your interviews until bookings close.

For families without access to the internet, or are having difficulties with the online booking process, please contact Romalie or Glenice in the school office 9704 1970.
PRIVACY
Information for Parents / Guardians
2016 updates

Each year you provide the school with information about your child. This includes personal and sensitive information about your family and your child's health. This is to reassure you about the type of information the school can request and that anything you do provide is treated with confidentiality.

- The Privacy Act 1988 (Cth) regulates the handling of personal information. There are 13 Australian Privacy Principles designed to protect your privacy. This legislation applies to schools and other businesses and services where you provide your details.

- Your school will only request information about your child and family relevant to providing an education for your child and to satisfy the school's duty of care.

- Personal and sensitive information will not be disclosed to a third party without your consent, except if this is related to the school's educational or duty-of-care responsibilities, such as an emergency eg: if your child is injured at school and requires medical attention.

- The school may engage a third party to provide resources to support the educational programs and/or systems used at the school, such as ICON or Google Apps.

- Each year you will be asked to update the information provided as the school has a duty to ensure the information it has is up-to-date and accurate.

- Personal and sensitive information is stored securely and access to it is restricted.

If you have any questions or concerns about how personal and sensitive information is treated at your school, you are encouraged to contact the Principal.
STANDARD COLLECTION NOTICE

The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School, Catholic Education Offices and the Catholic Education Commission of Victoria Ltd (CECV) to meet its educational, administrative and duty of care responsibilities to the student to enable them to take part in all the activities of the School.

Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts and Public Health and Child Protection laws.

Health information about students is sensitive information within the terms of the Australian Privacy Principles (APPs) under the Privacy Act 1988. We may ask you to provide medical reports about students from time to time.

The School may disclose personal and sensitive information for administrative, educational and support purposes. This may include:

- School service providers such as the CECV, Catholic Education Offices, parish, school governing bodies and other dioceses;
- third party service providers that provide educational support services or applications to Schools and School systems including the Integrated Catholic Online Network (ICON) and ‘Google Apps for Education’ (GAFE) including Gmail;
- applications, online tools or other services provided by a third party which the school uses to support or enhance the educational or pastoral care services for its students;
- another school to facilitate the transfer of a student;
- government departments;
- medical practitioners, and people providing educational, support and health services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors;
- anyone you authorise the School to disclose information to; and
- anyone to whom we are required or authorised to disclose the information to by law.

Personal information collected from students is regularly disclosed to their parents or guardians.

The School also uses GAFE including Gmail. Through the use of these services, personal information of pupils, parents or guardians may be transferred, stored and processed by Google in the United States, or any other country through which Google provides these services. School personnel, the CECV and its service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the system and ensuring its proper use.

Personal information collected and is held by Google to deliver GAFE will be limited and may include:

- Name
- Email Address
- Student Date of Birth

This personal information will be stored and processed by Google in accordance with the contract CECV has entered into with Google on behalf of the School, which requires Google to take appropriate steps to protect the personal information.

The School may store personal information in the 'cloud' which may mean that it resides on servers of third party cloud service providers situated outside Australia.

Updated 2 December 2015
The School may from time to time use the services of third party online providers (including for the delivery of third party online applications or Apps, through GAFE or other platforms) which may be accessible by staff, parents, guardians and students. The School has made reasonable efforts to be satisfied about the protection of any personal information that may be collected and stored outside Australia in connection with these services, as not all countries are bound by laws which provide the same level of protection for personal information as the APPs.

Where personal, including sensitive information is held by a ‘cloud’ service provider on behalf of CECV for educational and administrative purposes, it will be stored on servers located within Australia. This includes the ICON system.

The School’s Privacy Policy is accessible via the school website, newsletter, handbook, or from the School office. The policy sets out how parents, guardians or students may seek access to, and correction of their personal information which the School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, or may result in a breach of the School’s duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.

The School’s Privacy Policy also sets out how parents and students can make a complaint about a breach of the APPs and how the complaint will be handled.

The School may engage in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School’s fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines, on our intranet and on our website. This may include photographs and videos of student activities such as sporting events, school camps and school excursions. The School will obtain permissions annually from the student’s parent or guardian (and from the student if appropriate) prior to publication if we would like to include such photographs or videos or other identifying material in our promotional material or otherwise make this material available to the public such as on the internet. We may also include student’s and parents’ contact details in a class list and School directory.

If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them you are disclosing that information to the School and why. Also, that they can request access to and correction of that information if they wish to and refer them to the School’s Privacy Policy for further details about such requests and how the School otherwise handles personal information it collects.
Items in **bold type** will be school closure days or extremely important dates.

**SCHOOL CALENDAR**

**FEBRUARY 2016**

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<th>Mon</th>
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<td><strong>School Commences</strong></td>
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<td><strong>No School for Prep children</strong></td>
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<td><strong>2</strong></td>
<td><strong>8.45 to 3.15</strong> for ALL students Prep to Year 6</td>
<td><strong>3.15</strong></td>
<td><strong>Yr 6 Canberra Camp</strong></td>
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<td></td>
<td>Canteen commences for Prep, 1 &amp; 2</td>
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<td><strong>4</strong></td>
<td><strong>8.45 to 3.15</strong> for ALL students Prep to Year 6</td>
<td><strong>Canteen commences for Gr 3,4,5 &amp; 6</strong></td>
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<td><strong>No School for Prep children</strong></td>
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<td><strong>8.45 to 3.15</strong> for ALL students Prep to Year 6</td>
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<td><strong>4</strong></td>
<td><strong>11 Life Ed — Seniors</strong></td>
<td><strong>First Reconciliation Enrolment &amp; parent only workshop</strong></td>
<td><strong>12</strong></td>
<td><strong>Life Ed — Seniors</strong></td>
<td><strong>13</strong></td>
<td><strong>Reconciliation Enrolment Mass 6pm</strong></td>
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<td><strong>Yr 5 Phillip Island Camp</strong></td>
<td><strong>7.15pm OLHC</strong></td>
<td><strong>14</strong></td>
<td><strong>Reconciliation Enrolment Mass 9.15am 11am &amp; 6pm</strong></td>
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<td><strong>5</strong></td>
<td><strong>8.45 to 3.15</strong> for ALL students Prep to Year 6</td>
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<td><strong>6</strong></td>
<td><strong>15 Ash Wednesday</strong></td>
<td><strong>No School for Prep children</strong></td>
<td><strong>7</strong></td>
<td><strong>16 Life Ed — Foundation (Prep)</strong></td>
<td><strong>17 Yr 5 Phillip Island Camp</strong></td>
<td><strong>18 Family Welcome Picnic 5pm-7pm</strong></td>
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<td></td>
<td><strong>No School for Prep children</strong></td>
<td><strong>19 Student Free Day</strong></td>
<td><strong>20</strong></td>
<td><strong>21 Life Ed — Foundation (Prep)</strong></td>
<td><strong>22 Yr 5 Phillip Island Camp</strong></td>
<td><strong>23 Family Learning Conversations 3.30pm-8pm</strong></td>
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<td><strong>7</strong></td>
<td><strong>24 No School for Prep children</strong></td>
<td><strong>25</strong></td>
<td><strong>26</strong></td>
<td><strong>27</strong></td>
<td><strong>28 Yr 6 Canberra Camp</strong></td>
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<td><strong>8</strong></td>
<td><strong>Family Learning Conversations 3.30pm-8pm</strong></td>
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<td><strong>Family Learning Conversations 3.30pm-8pm</strong></td>
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<td><strong>10</strong></td>
<td><strong>Family Learning Conversations 3.30pm-8pm</strong></td>
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**MARCH 2016**

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<td><strong>1</strong></td>
<td><strong>Yr 6 Canberra Camp</strong></td>
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<td><strong>Yr 6 Canberra Camp</strong></td>
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<td><strong>Yr 6 Canberra Camp</strong></td>
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<td><strong>No School for Yr 6 Students attending Camp</strong></td>
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<td><strong>7</strong></td>
<td><strong>Reconciliation Workshops 5pm &amp; 7pm OLHC</strong></td>
<td><strong>8</strong></td>
<td><strong>Reconciliation Workshops 5pm &amp; 7pm OLHC</strong></td>
<td><strong>9</strong></td>
<td><strong>School Photos Reconciliation Workshops 5pm &amp; 7pm OLHC</strong></td>
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<td></td>
<td><strong>Reconciliation Workshops 5pm &amp; 7pm OLHC</strong></td>
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Happy Birthday to the following children who celebrated their birthdays during the January holidays. We hope you all had a great day.

4th JAN  Jordan, Steven, Sebastian and Cedric
5th JAN  Shanaya and Jude
7th JAN  Isabel and Alex
8th JAN  Stephanie
9th JAN  Adrian and Andre
10th JAN  Ricardo
16th JAN  Garry 2
17th JAN  Joshua
19th JAN  Daniella and Josmin
20th JAN  Christian
21st JAN  Chloe and Sierra
22nd JAN  Amelie, Brianna and Raphael
25th JAN  Priscilla, Tenielle and Jacob
26th JAN  James
27th JAN  Caleb
28th JAN  Jethrow, Trent and Hyobin
29th JAN  Serena and Alexa
31st JAN  Connor

Happy Birthday to the following children who celebrated their birthdays during the first week of Term 1.

2nd FEB  Chloe and Cruz
3rd FEB  Kiarra, Leah and Emily
4th FEB  Mahadev
5th FEB  Hamish
6th FEB  Madison and Tyren
7th FEB  Anastasia, Jasmine and William

Happy Birthday to the following children who will celebrate their birthdays next week.

8th FEB  Grace, Lucas and Merelle
10th FEB  Donnie and Maria
12th FEB  Lauren
14th FEB  Joselyn and Seth
LUNCH BAGS FOR SALE

These lunch bags are made of cloth and feature a zippered pocket to place the money and any change given (assuring any money is not lost). They are washable so please keep a close watch on the bags and wash them when needed.

They cost $10 (cash only) and are available in a variety of colours from the Office.

CANTEEN VOLUNTEERS NEEDED

There will be a notice going home early next week asking for volunteers to help in the Canteen.

If you are interested in helping out, please fill in the form and return it to the office as soon as possible.

Could I ask that my regular canteen Mum’s also fill out the new form (I need to update my records with children’s grades etc).

CANTEEN ROSTER

TUESDAY — PREP and JUNIOR
THURSDAY — MIDDLE and SENIOR

+ 8.45—10.30approx    # 11.45—1.30approx

2016

THURSDAY 4th FEB
+ Luisa Locandro
# Suzanne Wells

THURSDAY 11th FEB
+ Janelle Macdonald
# Andrea MacIntosh

TUESDAY 9th FEB
+ Liz Davie
# Adele Pettenuzzo

THURSDAY 18th FEB
+ Kathy Harman
# Kerryn Cerchiaro

TUESDAY 16th FEB
+ Anastasia Barker
# Funmi Ewedairo

TUESDAY 23rd FEB
+ Naomi Sanchez
# Linda Vozzo
ABSENCE FROM SCHOOL

In the case of illness a phone call in the morning on the day they are absent.
If you are going on holidays or your child will be away for an extended period you must advise in writing BEFORE you leave. Thank you.

All parents/Guardians wishing to help in the classroom, canteen or attend excursions MUST have completed the PARENT HELPER WORKSHOP and hold a current WORKING WITH CHILDREN CARD.

Further details are available from the school office. All parent/guardian helpers must sign in at the office before proceeding to the classrooms. Your current Working with Children card must be displayed at all times when working in the classrooms and attending excursions.

TRINITY CAR PARK

- For greater safety and visibility, we are requesting that all drivers reverse park into the marked bays.
- Thank you all who use the pedestrian crossing area. You are demonstrating to your children correct road safety practices. Once children cross the pedestrian crossing into the parking area, they, for their safety, need to be placed into vehicles promptly. The car park is NOT a meeting area.
- The lane around the edge of the car park (closest to the oval) are for vehicles waiting to pick children up from the Pick-up Zone ONLY.
- The two parking bays closest to the office path are the PICK-UP ZONES. These are NO STANDING zones. If your children are not ready to get into your car as you pull up to the pick-up zone, you must continue on and rejoin the end of the pick-up queue.
- There is NO RIGHT TURN when exiting the car park. All vehicles must turn left for the safety of others and to maintain traffic flow.
- THE GATES CLOSE AT 9.00am AND RE-OPEN AT 3.00pm. Occasionally they might re-open slightly later due to school activities.

Thank you for your patience and consideration of others.
Welcome to all our “new” Families and their Children to Trinity Catholic Primary School. And Welcome back to all our “old” Families and their Children.

We congratulate: the Locandro Family (Isabella 3S) on the safe arrival of their new baby daughter just before Christmas.

We send our love and prayer to the Locandro Family on the recent death of Louisa’s father.

THE YEAR OF MERCY: Pope Francis has named this year “The Year of Mercy”. This year is meant to encourage us to come to a deeper understanding of God’s compassionate and merciful love, and therefore to trust ourselves to God when our sinfulness would make us doubt God’s readiness to embrace us with forgiving love. The logo is of a figure with another figure in a fireperson’s hold - a position of rescue.

ON THE NOTICEBOARD OUTSIDE THE MULTI-PURPOSE ROOM: Recent articles from the weekend Age: ‘Tough love and the Age of Entitlement’; ‘The Best of Bonds’ (Parent friendships with other parents); ‘The Inheritance of Loss’. LIVING WATERS (The Parish December Booklet). The summer issue of “Dialogue”.

SECOND HAND UNIFORM. Thank you to all those Families who have sent along these items of clothing in such good condition. There are now size 12 skorts in stock which some were enquiring about last week. The money received from the sale of the second-hand uniforms goes to buying a little gift for any new babies born to our families and also towards buying ingredients for the cook-up of meals we have each term for families in need when sickness, unemployment or stress happens.

PLAYGROUP Began this morning with 9 children and their Mums attending. As one of the Mums said “I HAVE MISSED THIS COMPANY OF OTHER Mums so much during the break!” We meet on Wednesday mornings after Drop off and finish about 10.45am. If you would like to join (and we do have a limited number because of OHS) please see Sister Joy regarding this group.

I picked up a little book during the break entitled “A Year with Pope Francis on the Family” and thought I’d include a little each week. And so he writes “Our people are tired of words; they don’t need teachers so much as they need witnesses. And witnesses gain an inner strength through an encounter with Jesus”.

So apropos of the above, you are invited to join Ivana and myself on a Thursday morning after drop off for 10 minutes of quiet time in prayer - no sharing, just the reading of the Gospel for the coming weekend and a few minutes silence. We gather in the Playroom which for the new parents is off the foyer of the Hall.
Hello everyone,

Welcome back. Our Trinity P&F Committee is looking forward to a great year.

Our first meeting for the year will be on Monday 8th February at 7pm in the staffroom. Everyone is welcome to come along and new members are always welcome to join.

From the P&F Committee
Resilience For Life.
A four week program about learning positive ways of dealing with day to day problems, life stresses and life changes.

Resilience for Life is an interactive program developed to give adults positive coping skills to better navigate challenging life experiences, and effectively manage the associated feelings – to be resilient for life!

Aims:
- Develop the skills of mindfulness and relaxation
- Explore thinking in positive ways
- Develop problem solving strategies
- Learn ways to deal with conflict
- Understand the meaning and importance of resilience
- Find out the benefits of a healthy mind and body

For:
We would encourage parents, carers and those over 18 years to attend

Dates:
Term One:
- Bally Bally Community Centre, 65 Berwick-Cranbourne Rd, Cranbourne
  Wednesdays 10th, 17th, 24th Feb & 2nd Mar 6.30-8.30pm
- Toomah Community Centre, 18 Golden Green St, Pakenham
  Thursdays 11th, 18th, 25th Feb & 3rd Mar 10am-12pm

Term Two:
- Lynbrook Community Centre, 2 Harris St, Lynbrook
  Tuesdays 12th, 19th, 26th April & 3rd May 6.30-8.30pm
- Bally Bally Community Centre, 65 Berwick-Cranbourne Rd, Cranbourne
  Wednesdays 13th, 20th, 27th April & 4th May 10am-12pm
- Selandra Community Place, 2 Forest Drive, Clyde North
  Mondays 2nd, 9th, 16th & 23rd May, 1-3pm
- Windermere, 48 Webb Street, Narre Warren
  Thurs 2nd, 9th, 16th & 23rd June 10am-12pm

Cost:
$20

For bookings and more information please contact:
Program Officer on 5996 8710 or info@windermere.org.au